



Bartender
King's Wharf Theatre – Contract Position

ORGANIZATION DESCRIPTION

Drayton Entertainment is a registered, not-for-profit charitable organization and one of Canada's most successful professional theatre companies. We present the finest in live theatre for all ages at seven unique venues across Ontario: the Drayton Festival Theatre in Drayton, Huron Country Playhouse (Mainstage and South Huron Stage) in Grand Bend, King's Wharf Theatre in Penetanguishene, St. Jacobs Country Playhouse and Schoolhouse Theatre in St. Jacobs, and Hamilton Family Theatre Cambridge.

Reports to Facility Manager

Function The Bartender manages the lobby areas for all theatre productions and events, including organizing the proper arrangement of product, equipment, space and supplies to meet the theatre's needs for all functions.

Duties and Responsibilities shall include but not be limited to:

- Order, stock, and sell all concessions.
- Track sales, inventory, and purchases.
- Maintain accountability to the Facility Manager regarding inventory, sales, and incoming product.
- Balance cash and prepare bank deposit after each shift.
- Secure revenue after every performance and event.
- Track inventory accurately by performing daily physical inventory counts.
- Communicate any issues with the operation of all lounge equipment to the Facility Manager.
- Provide assistance to the Facility Manager and House Manager for receptions and events.
- Adhere to health and safety laws concerning the serving and handling of all products.
- Comply with all liquor laws as they pertain to the facility.
- Provide superior customer service, including knowledge of product, theatre programming, directions, and other common customer inquiries.
- Assist with Fire Safety Plan and Emergency Procedures.
- Enforce Drayton Entertainment policies and procedures including our Duty of Care.

Required Skills:

- The Bartender must have a demonstrated maturity in working with the public.
- Evening and weekend work is required, per theatre programming.
- Excellent customer service skills.

Other qualifications include:

- Emergency First Aid Training is an asset.
- Smart Serve Training & Certification required.

Term: Contract position from June 13 to August 28, 2022, with the option to extend past this date.

*This position is based at the **King's Wharf Theatre in Penetanguishene, ON**. Individuals required to work onsite must provide proof of COVID-19 vaccination in accordance with Drayton Entertainment's COVID-19 Vaccination Policy. Accommodations may be requested due to medical exemption.*

For consideration, interested candidates should respond to:

Natasha Hopf

Human Resources & Artistic Administrator

Email: natasha@draytonentertainment.com

Please indicate the job title you are applying for in the subject line of your application.

Drayton Entertainment is committed to inclusion and diversity in hiring, and encourages all qualified candidates to apply. Drayton Entertainment is committed to providing employees with a barrier free work environment that is free of discrimination and harassment. Accommodations are available on request for candidates taking part in all aspects of the selection process.